



ISO 9001:2015, ISO 14001:
20015, OHSAS 18001 : 2007
& ISPS COMPLIANT PORT

வ.உ.சிதம்பரனார் துறைமுக பொறுப்புக் கழகம்
वी.ओ. चिदम्बरनार पत्तन न्यास
V.O. CHIDAMBARANAR PORT TRUST
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय
MINISTRY OF PORTS, SHIPPING AND WATERWAYS
भारत सरकार GOVERNMENT OF INDIA
ADMINISTRATIVE OFFICE, HARBOUR ESTATE,
TUTICORIN 628 004, TAMIL NADU
URL:www.vocport.gov.in



SAGARMALA
PORT-LED PROSPERITY

No. GAD-OGAG1-EST-FILL-VI-21 (19724)/D (1270

Date: 08/12/2021

To,
The Secretary,
All Major Port Trusts.

Sub: Filling up of the post of Harbour Master (Post code MR-HMR-01) in the scale of pay of Rs.90,000-2,40,000 (Rs.36600-62000/-pre-revised) by absorption through composite method in VOC Port Trust – Application called for -reg.

Sir,

Applications are invited for filling up of one post of Harbour Master (post code MR-HMR-01) in the Class I Scale of Pay of Rs. 90,000-2,40,000/- (Rs.36,600-62,000/- pre-revised) in V.O.Chidambaram Port Trust by absorption through composite method, from the eligible and willing officers of Major Port Trusts, fulfilling the eligibility criteria prescribed in the Recruitment Rules for the said post. The copy of Recruitment Rules is enclosed as **Annexure-I**.

2. The Selection is by merit for which overall grading in the ACRs/APARs will not be below "Very Good".

3. Applications be made through "**Online Applications Portal (OAP)**" from **08/12/2021 to 01/02/2022**. Print out of online application should be submitted through proper channel, along with the following documents in an envelope, superscribing "Application for the post of Harbour Master in V.O.Chidambaram Port Trust, so as to reach to the Secretary, V.O.Chidambaram Port Trust, Administrative Office, Harbour Estate, Tuticorin – 628 004, Tamilnadu on or before **01/02/2022**.

- i. Copies of APARs for the last 5 years, (2015-16 to 2019-20) attested by the Officer not below the rank of Dy.HOD on each page. If APAR for a particular year is not available, last available APAR may be furnished with a non-availability certificate.
- ii. A statement showing year wise availability of APARs and grading duly signed by HoD or Secretary.
- iii. Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale wise, duly verified by the Port while forwarding the application to this Port.
- iv. No objection certificate from the respective Port.
- v. Vigilance and Administrative Clearance of the concerned Port, as per enclosed proforma as **Annexure II**

- vi. Vigilance report is to be furnished in the format prescribed, vide Ministry of Shipping's letter No.A-12022/10/2005-PE.I dated 27th August 2010, copy of which is attached as **Annexure III**.
- vii. Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.
- viii. The veracity of the qualification certificates and the recognition of the degree obtained by the applicant may be ensured and certified.
- ix. Two passport size photographs.

5. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application.

6. The crucial date for determining the eligibility criteria with regard to the qualification, experience, age etc will be 01/02/2022 in line with Ministry's guidelines vide letter No.A-29018/4/2018-PE-I dated 11/08/2021.

7.0 Instruction to the candidates:-

7.1 Interested eligible candidates are requested to apply online against this circular on the 'Online Application Portal (OAP)' of the Ministry of Ports, Shipping and Waterways website <http://onlinevacancy.shipmin.nic.in>. The link will be open **from 08/12/2021 to 01/02/2022**. The candidate at first has to register himself in the OAP. After applying through online, the candidate has to take printout of the online application and submit the same along with the self-attested photocopies of supporting documents and 2 recent passport size photographs to concerned Port. Incomplete applications or applications received late may not be considered.

7.2 In terms of Ministry's letter dated 09/07/2020, the Appointing Authority as well as Disciplinary Authority for all Dy.HoD level posts will be the Central Government i.e. Secretary (Shipping). In this connection, all Major Ports are directed to carry out amendments in their Service Regulations viz. Recruitment Rules (RRs), Seniority and Promotion (RS&P), Classification, Control and Appeal and other relevant Regulations (wherever required) as per laid down.

7.3 Subsequently, the Ministry, by letter dated 29.12.2020 has conveyed that "till amendments in the Service Regulations viz. Recruitment Rule (RRs), Seniority and Promotion (RS&P), Classification, Control and Appeal and other relevant Regulations are notified, Dy.HoD level posts in Major Port Trusts may be filled up only by absorption through composite method at Port level. Advertisement for filling up of the posts, DPC etc. may be held at Port level. However, recommendations of the DPCs may be conveyed by Major Port Trusts to this Ministry and obtain approval of the Ministry before issuing appointment order".

7.4 As per Ministry's advisory / instructions dated 11/08/2021 in respect of filling up the post of Dy.HoD level, in case of receipt of advance copy of application in respect of any applicant by the Port, candidature of the candidate would not be considered by the Port if his/her application is not received within 15 days of the last date of receipt of applications.

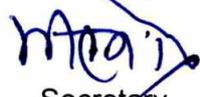
7.5 Also, as per the aforesaid instructions dated 11/08/2021, Port officials, who withdraw his candidature for the post after his selection by the Service Selection Committee, he/she will be liable for debarment from future selection to Dy.HoD level post in all Major Port Trusts for a period of two years.

8. Circular along with annexures is also available on our website www.vocport.gov.in.

9. The said advertisement may be cancelled at any time without assigning any reason by the Competent Authority.

Encl.: As stated.

Yours sincerely,


Secretary

Copy to:

1. The Under Secretary to the Govt of India, (PHRD Division) Ministry of Ports, Shipping and Waterways - for information.
2. The Managing Director, Indian Port Association-for information
3. The Deputy Conservator , VOCPT – for circulation among eligible officers in the Department

RECRUITMENT RULES FOR CLASS I POSTS (DOCK SIDE) OF MARINE DEPARTMENT IN TUTICORIN PORT TRUST

Name of the post	No. of posts	Classification	Scale of pay (Rs)	Whether Selection by merit or Selection- cum- seniority or Non- selection post	Age limit for direct recruits	Whether benefit of added years of service is admissible under rule 30 of the Central Civil Services (pension) Rules, 1972	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Harbour Master	1	Class I	Rs. 90000-2,40,000/- (Rs.36,600- 62,000/- pre revised / Rs. 17500-400-22300 pre- pre revised)	Selection by merit	45	No	<u>Essential:</u> (i) Must hold a certificate of competency as master of foreign going ship issued by the Ministry of Shipping, Government of India or an equivalent qualification recognized by the Ministry of Shipping, Government of India. (ii) Must hold Pilot license and have six years experience either as Master of Foreign Going Ship or in piloting cumulative

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Period of probation, if any	Method of recruitment, whether by direct recruitment or by deputation/ absorption and percentage of the post To be filled by various methods	In case of recruitment by promotion/ deputation absorption grades from which promotion/ deputation/ absorption, to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Age: No Qualifications : Yes	Not applicable	By absorption through composite method failing which by deputation and failing both by direct recruitment.	For absorption by composite method, Officer holding the post of Harbour Master or Pilot in the scale of pay of Rs.14500-18750 and above with five years regular service in the grade in a Major Port are eligible. For deputation Officers holding the post of Harbour Master or holding Pilot post and deck side officers in the scale of pay of Rs.14500-18700 with experience as mentioned above in Government/Public Sector Undertakings/ Autonomous bodies will be eligible The selection is by merit for which the bench mark in overall grading in the Annual Confidential Reports will not be below "Very Good".	i) Chairman- Chairman ii) Deputy Chairman-Member iii)Head of Department in charge of the Department in which the vacancy occurs- Member iv)Head of Department in charge of the personnel- Member v)Representative of scheduled castes / Scheduled Tribes and other Backward classes nominated by the Chairman.	

Certificate to be given by the Head of Office of

Shri / Smt

Designation

1. It is certified that the particulars furnished by the Officer are correct and he/ she is fulfilling the eligibility criteria.
2. The veracity of the qualification certificates and caste certificate submitted by the applicant are ensured and certified.
3. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and that he/she is clear from the Vigilance and Administrative angle.
4. His / her integrity is certified.
5. It is certified that no Major/Minor penalty has been imposed on the Officer during the last 10 years.
6. Copies of APARs for the last 5 years from 2015-2016 to 2019–2020 are enclosed.

Dated:

Signature of the forwarding authority
along with office seal.

Particulars of the officer for whom vigilance Comments/clearance is being sought
(To be furnished and signed by the CVO or HOD)

1. Name of Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs including batch/year cadre etc. wherever applicable :
7. Positions held (during the ten preceding years)

Sl. No.	Designation & Place of Posting	From	To

8. Whether the officer has been placed on the "Agreed List" or "List of officers of Doubtful Integrity" (If yes, details to be given.) :
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result.(*):
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty(*):
11. Is any disciplinary/criminal proceedings or charge sheet pending against the Officer as on date.(If so, details to be furnished including reference no., if any, of the Commission) :
12. Is any action contemplated against the Officer as on date (if so, details to be furnished) (*):

Date:

(Name & Signature)

(*) If Vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.